

**DRUGS & COMMUNITY ACTION STRATEGY  
RISKY DRINKING FUND 2007/2008**

**PROJECT EVALUATION AND ACQUITTAL FORM**

**This form is to be completed at the end of your project  
Please note this form must be completed as soon as possible at the end of your  
project and sent to your Project Officer**

Name of Project **Drug & Alcohol Workshop**

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CDAT Name **Broken Hill**

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Agency Managing Funds **Broken Hill City Council Youth Services**

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Project Number (if known) \_\_\_\_\_

**Region**

**Please place an 'X' in the appropriate region or regions**

- |                          |                          |                                     |                                       |
|--------------------------|--------------------------|-------------------------------------|---------------------------------------|
| <input type="checkbox"/> | Coastal Sydney           | <input type="checkbox"/>            | North Coast                           |
| <input type="checkbox"/> | Central Coast / Hunter   | <input type="checkbox"/>            | South Western Sydney / Western Sydney |
| <input type="checkbox"/> | Illawarra / South East   | <input type="checkbox"/>            | Riverina / Murray                     |
| <input type="checkbox"/> | New England / North West | <input checked="" type="checkbox"/> | Western NSW                           |

**Grant funds received from Premier's / NSW Health Department**

**\$7,750.00**

**(GST EXCLUSIVE)**

**1. Please tick if you have completed the following:**

- Distributed the evaluation results to other CDAT's ✓
- Made the evaluation results available for the **Drug Action** website ✓
- Written an article summarising the evaluation results for the **Drug Action** newsletter *(if YES, please attach a copy)* ✓

**2. Do you require assistance completing any of the above? YES**

## PROJECT REPORT

3. Please provide a brief summary of activities conducted.  
Refer to the Project Plan (Section 5) in your submission.

Two day workshop for workers in Far West NSW on:

Drug use and risky drinking- Change and Choice

- Understanding drug use. A straightforward framework of principles which can act as a guide to working with people and drug use. This can be shared with clients and their families
- Practical strategies that can be used with individuals, families and groups
- The idea of 'harm minimisation' and why it is so controversial
- How to have therapeutic conversations, whether in a group, a counselling room or over a cup of tea.

4. Please list the key organisations and people who were involved and/or contributed to the project. Refer to project Plan (Section 5) in your submission.

Freelance facilitator- Peter Slattery  
Broken Hill City Council- David Lee, Scott Hammond, Sammy Egan  
Greater Western Area Health Service- Christy McManus, Kelli Schultz  
Smith Family- Geraldine Kaczmarek  
Maari Ma Aboriginal Health Service- James-Lee Kickett, Shaun Appoo  
Lifeline- Peter Crossing  
Education Department- Dominique, Kym Priest  
Job Placement, Education & Training- Susan Baust,  
Aboriginal Family Violence Service- Julia Pascoe  
Private Counsellor- Joanie Sanderson  
Centrelink- Tania Male, Helen Ferguson  
Democratic Club- Karen Howell

5. What challenges did you face? What would you do differently? What advice would you offer other CDATs who may wish to do a similar project in the future?

What Challenges did you face?

- Getting the message to the local workers that the speaker is a quality speaker.

What would you do differently? Nothing

What advice we would give other communities who may run a similar program:

- Get a good quality speaker as Peter Slattery was excellent and increased our knowledge
- \$50 deposit was taken for people to hold their spot for the training. This was refunded. This worked well as most people showed for the training.

6. Please describe any unexpected outcomes.

100% positive feedback...doesn't always happen with a large group.

**7. PROJECT EVALUATION:** Please complete the following table to summarise what happened as a result of your project.

**PROJECT EVALUATION**

<b>RESULTS</b>	<b>Performance measures for the Project</b>	<b>Evaluation Findings</b>
<i>List the expected outcomes/outputs of the project in this column from your project application. Also include the overall project outcome (as described in the Implementation Plan).</i>	<i>List the measures that you identified in the application</i>	<i>Your Report Card of what happened</i>
<ul style="list-style-type: none"> <li>• Increase knowledge of the risks associated with drugs and alcohol use</li> </ul>	Written evaluation form	Outcome achieved
<ul style="list-style-type: none"> <li>• Increase harm minimisation strategies</li> </ul>	Written evaluation form	Outcome achieved
<ul style="list-style-type: none"> <li>• Understanding the framework of principles which can act as a guide to working with people and drug use.</li> </ul>	Written evaluation form	Outcome achieved
<ul style="list-style-type: none"> <li>• Understand the idea of 'harm minimisation' and why it is so controversial</li> </ul>	Written evaluation form	Outcome achieved
<ul style="list-style-type: none"> <li>• Know how to have therapeutic conversations, whether in a group, a counselling room or over a cup of tea.</li> </ul>	Written evaluation form	Outcome achieved

This workshop was not about drugs, it was about people. It's was about two things. Firstly, it taught the participants about human behaviour and understanding why people might do what they do. Secondly, about looking at ways we as workers can be helpful to a person who has got into trouble with their use of alcohol or any other drug.

Participants are now aware of and understand the tricky balance of actively promoting change in a person's life while respecting and encouraging the person's right to choose, to be in charge of their life.

**8. Expenditure:** Please summarise in the table below all expenditure relating to your project:

Item	Amount EXCLUDING GST
<b>ADMINISTRATION EXPENSES</b> (eg stationery, audit fees, postage, venue hire, catering etc.)	
Administration	\$ 90.00
	\$
	\$
	\$
	\$
	\$
	\$
	\$
<b>PROGRAM COSTS</b> (eg guest speaker expenses (\$ _____ per day for _____ days)	
Guest Speaker 2 days	\$ 5500.00
Catering & Projector hire	\$ 1200.00
Travel	\$ 510.00
Accommodation	\$ 300.00
Vehicle hire	\$ 150.00
	\$
	\$
	\$
<b>EVALUATION COSTS</b>	\$
<b>OTHER.</b> Please provide details:	
	\$
	\$
	\$
<b>Total DCAS funds expended:</b>	<b>\$ 7750.00</b>

**9.** Please comment on any income/donations/in kind support received from other sources (non DCAS):

<b>TOTAL VALUE OF NON DCAS FUNDS RECEIVED FOR THIS PROJECT</b> eg. were all funds/in kind support expected actually received?	<b>\$ 1090.00</b>
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YES, plus additional unexpected in-kind contributions

- Additional administrative support
- Employee contribution
- Resources

10.

Please attach any other project reports, media clippings, etc.

Please attach copies of any evidence you have of expenditure eg. copies of receipts, financial statements. (Do not send originals.)

11. Based on these results, what actions do you plan to take over the next 12 months?

*eg. if your evaluation suggested the format of your information brochure was not clear, will you make changes to your brochure when you reprint it in the future?*

Evaluation of participating services to find out whether the techniques learnt at the workshop have been utilised and how successful they have been

<b>CDAT Chair's name:</b>	<b>Representative from agency managing funds name:</b>
Signature:	Signature:
Date:	Date

**Please return this form to your DCAS Regional Project Officer**

<b>OFFICE USE ONLY</b>	<input type="checkbox"/> entered onto database
Evaluation results have been reported on the Drug Action website	<input type="checkbox"/>

Evaluation results have been reported in the Drug Action newsletter	<input type="checkbox"/>
Assistance has been provided to the CDAT to facilitate the above	<input type="checkbox"/>